

# FEMA – NEW ORLEANS, LA BUYING AGENCY VISIT NOTES

**DATE OF VISIT:** June 6, 2008

**AGENCY NAME and ADDRESS:** FEMA  
1250 Poydras Street, 14th Floor  
New Orleans, LA

## **CONTACTS:**

Contact and Title: Eric Imscher, Inter-Governmental Liaison  
Email: [Eric.Irmscher@dhs.gov](mailto:Eric.Irmscher@dhs.gov)

Contact and Title: Brandi White, Acquisition Bus Spec  
Email: [Brandi.White@dhs.gov](mailto:Brandi.White@dhs.gov)

What does your agency buy?

**All products and services to support agency mission – to assist people in times of a disaster.**

Do you use a Bidder's Mailing/email list?

**Yes. FEMA maintains its own database for vendors. Vendors are asked to contact FEMA directly and provide information to be included in the database. Due to Stafford Act and fact that FEMA utilizes Disaster money and not appropriated funds, FEMA does not have FBO requirements.**

Do you use CCR/Dynamic Small Business Module?

**Yes. Both are used in identifying vendors and new sources for procurements.**

How do you identify potential vendors?

**Utilize our FEMA database, CCR/Dynamic Small Business Module, and LA PTAC.**

How do you want SB to approach your agency?

**Contact us by phone first or email first. KO Chief (NEW ORLEANS) – Linda Whitmar and KO Chief (BATON ROUGE) – Robert Duran.**

When is the best time to contact your agency?

**Monday thru Friday during normal business hours 8:00 am to 5:00 pm by phone or email first.**

Whom do they contact first?

**Mr. Eric Imscher – [Eric.Irmscher@dhs.gov](mailto:Eric.Irmscher@dhs.gov)**

**Ms. Brandi White - [Brandi.White@dhs.gov](mailto:Brandi.White@dhs.gov)**

Do you have a specified day that contractors are welcome?

**Call or email first for specific appointment time.**

How do you advertise contracting actions?

**Ask vendors to provide details regarding their company capabilities to FEMA. FEMA then contacts them when a matching opportunity becomes available.**

Does your office administer Subcontracting Plans on contracts with Large Prime Contractors?

**Yes. There are 6 prime contracts (SEE BELOW) and primes under EAGLE – Enterprise Acquisition Gateway for Leading Edge Solutions (serve as department-wide platform for acquiring IT service solutions).**

Do you utilize GSA Federal Supply Schedules?

**FEMA does not tend to use GSA.**

Credit Card Program:

**FEMA does utilize credit card program to save time and money. PTAC should encourage vendors to incorporate credit card acceptance as daily part of their business operations.**

### **Individual Assistance Technical Assistance Contract (IA-TAC) II**

- Provides temporary housing, sheltering and mass evacuation support and related services in support of small, mid-size, large and catastrophic disasters or incidents
- Based on six(6), multiple-award, two(2)-year, indefinite-delivery indefinite-quantity (IDIQ) contracts

#### 6 Prime Contractors

- Shaw Environmental & Infrastructure Group Baton Rouge, LA \* (225) 932-2500
- Fluor Enterprises, Inc Irving, TX \* (469) 398-7000
- Partnership for Temporary Housing (PaTH) Falls Church, VA \* (571) 722-0217
- PBS&J – Disaster Solution Alliance (DSA) Beltsville, MD \* (301) 210-6800
- Bechtel National Oak Ridge, TN \* (865) 220-2000
- CH2M Hill Englewood, CO \* (888) 242-6445